

Deposition Prep Workflow (2026): Themes → Exhibits → Admissions + Tool Shortlist

<https://counterbench.ai/guides/deposition-prep-workflow-2026> · Last updated: 2026-03-08

QUICK ANSWER

Deposition prep is a repeatable pipeline: define the one-sentence objective, pick themes, attach exhibits to each theme, draft admission-focused stems tied to those exhibits, and finish with a short QA pass that surfaces missing documents and contradictions.

BENCH-TESTED CHECKLIST

- Minute 0–5: lock the objective in one sentence (what admission/timeline you need).
- Minute 5–15: pick 3–6 themes (rails, not a topic list).
- Minute 15–25: choose 2–5 exhibits per theme (foundation, timeline, conflict, cleanup).
- Minute 25–40: draft admission-focused stems tied to exhibits (with follow-ups).
- Minute 40–45: add the 5 prep questions (what reviewed, who spoke with, missing docs, contradictions, changes).
- Fields: exhibit ID, doc title, date, what it proves (1 line), theme, key quote/snippet, where used.
- Rule: if it's a key exhibit, it gets a cite-back quote you can point to instantly.
- Keep it short and scannable; the table is the product.

Get templates + the full workflow: <https://counterbench.ai/guides/deposition-prep-workflow-2026>